



FEDERAL BAR ASSOCIATION NORTHERN DISTRICT OF OHIO CHAPTER

PROFESSIONALISM, LAW OFFICE MANAGEMENT AND CLIENT FUNDS MANAGEMENT

Thursday, May 12, 2011

3.0 New Lawyer Training General Credit Hours

An application for accreditation as an approved NLT CLE program has been submitted to the Supreme Court of Ohio.

SEMINAR AGENDA

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| <p>12:30 p.m. Registration</p> <p>1:00 Law Office Management</p> <p>Benjamin M. Cooke Attorney at Law</p> <p>2:00 Professionalism - Conflicts of Interest/ Waivers</p> <p>Frank R. DeSantis Partner, Thompson Hine LLP</p> <p>2:30 Break</p> | <p>2:45 Client Funds Management - What To Do and Not To Do</p> <p>Maura L. Hughes Partner, Calfee Halter & Griswold LLP</p> <p>Joseph N. Gross Partner, Benesch Friedlander Coplan & Aronoff</p> <p>3:45 Professionalism - Establishing Professional Relationships/Networking</p> <p>Rick Santangelo Associate Director of Client Service Teams - Marketing & Strategy Group Thompson Hine LLP</p> <p>4:15 Conclusion of Program</p> |
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DATE AND LOCATION

**Professionalism, Law Office Management and Client
Funds Management**

Thursday, May 12, 2011
1:00p.m. to 4:15p.m.

Carl B. Stokes U.S. Courthouse, 7th Floor Auditorium

Cancellations received by 5:00 p.m., three business days prior to the seminar will receive a full refund; less than three business days prior to the seminar will be refunded less a \$25 administrative fee; no shows will not receive a refund.

For information on FBA-NDOC membership, events and programs, please visit our website at www.fba-ndohio.org.

Phone: 877-322-6364 Email: admin@fba-ndohio.org
Fax: 614-485-3067

REGISTRATION FEES

| | FBA Member | Nonmember |
|----------------------|--------------------------------|--------------------------------|
| Pre-registration | <input type="checkbox"/> \$79 | <input type="checkbox"/> \$90 |
| Walk-in registration | <input type="checkbox"/> \$105 | <input type="checkbox"/> \$115 |

Enclosed is a check payable to the Federal Bar Association.
Send by May 6, 2011 to: FBA, Northern District of Ohio Chapter,
PO Box 16562, Columbus, OH 43216-6562

OR Email, Fax or Call with your credit card payment:

American Express Discover MasterCard Visa
Account number: _____
Exp date: _____ CSC code (3-digits): _____
Signature: _____

The FBA-NDOC will present five
New Lawyer Training Seminars throughout 2011.
Please contact us by phone to inquire about the remaining seminars.

Name _____ Supreme Court No. _____
Firm _____ Phone _____
Address _____ E-mail _____
City/State/Zip _____ Fax _____

If you have a disability and need special accommodations, please send a written request along with your completed registration form.

COMMITTEE MEMBERS

CLE Committee Chair: *Virginia Davidson*, Calfee, Halter & Griswold LLP, Vice President, FBA-NDOC
Seminar Chair: *Michael Sherban*, Thompson Hine LLP