

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF OHIO  
EASTERN DIVISION

, ) Case No.  
)  
Plaintiff, ) Judge  
)  
v. ) Magistrate Judge Greg White  
)  
)  
)  
)  
) CASE MANAGEMENT CONFERENCE  
Defendant. ) SCHEDULING ORDER

**DATE OF HEARING: (day/date/time)**

This case is subject to the provisions of Section 16 of the Local Rules of the Northern District of Ohio entitled Differentiated Case Management (DCM). Counsel and/or the parties are expected to familiarize themselves with the Local Rules as well as with the Federal Rules of Civil Procedure. The Court shall evaluate this case in accordance with Section 16 and assign it to one of the case management tracks described in L.R. 16.2(a)(2). Each of the tracks (expedited, standard, complex, mass tort, and administrative) has its own set of guidelines and time lines governing discovery practice, motion practice, and for trial. Discovery shall be guided by L.R. 26.1, et seq. Motion practice shall be guided by L.R. 7.1, et seq. The Case Management Conference is of vital importance to the Court, counsel, and the parties. **The Court requests that counsel and/or the parties read this Order with care and comply exactly with its directives. Lead counsel is personally responsible for complying with this order.**

**ELECTRONIC FILING**

Electronic filing is mandatory in the Northern District of Ohio. Counsel are advised that all documents, notices and orders in this matter be filed electronically, except as provided for in the Electronic Filing Policies and Procedures Manual, a copy of which is available on the Court’s electronic case files web site at <http://ecf.ohnd.uscourts.gov>. Also, the Clerk’s Office has established an Electronic Filing Help Desk at 1-800-355-8498 to answer questions and provide assistance should difficulties arise.

**SCHEDULING OF CASE MANAGEMENT CONFERENCE**

All counsel and/or parties will take notice that the above-entitled action has been set for a Case Management Conference (“CMC”) on (day/date/time). **The conference will be held by telephone with lead counsel. Counsel shall dial into the Court’s Telephone Conference Bridge (“Bridge”). The Court, via email, will provide counsel with instructions on accessing the Bridge.**

**TRACK RECOMMENDATION**

Pursuant to LR 16.3(a), and subject to further discussion at the CMC, the Court recommends the following track:

- |                          |           |                          |           |                                     |                  |
|--------------------------|-----------|--------------------------|-----------|-------------------------------------|------------------|
| <input type="checkbox"/> | Expedited | <input type="checkbox"/> | Standard  | <input type="checkbox"/>            | Administrative   |
| <input type="checkbox"/> | Complex   | <input type="checkbox"/> | Mass Tort | <input checked="" type="checkbox"/> | Reserved for CMC |

**PREPARATION FOR CMC BY COUNSEL**

**(Planning Conference under Fed. R. Civ. P. 26(f))**

The general agenda for the CMC is set by LR 16.3(b)(2). Counsel for the plaintiff shall arrange with opposing counsel for the meeting of the parties as required by Fed. R. Civ. P. 26(f) and LR 16.3(b)(3). A report of this planning meeting shall be jointly signed and submitted to the Clerk for filing not less than five (5) business days before the CMC. The report shall be in a form substantially similar to Attachment 1.

**DISCLOSURES UNDER FED. R. CIV. P. 26(a)**

Rule 26(a) of the Federal Rules of Civil Procedure mandates a series of required disclosures by counsel in lieu of discovery requests unless otherwise stipulated or directed by order of the Court or by local rule.

In the above-entitled case, Rule 26(a) shall apply as follows:

All disclosures mandated by Fed. R. Civ. P. 26(a) shall apply, including Initial Disclosures (Fed. R. Civ. P. 26(a)(1)), Disclosure of Expert Testimony (Fed. R. Civ. P. 26(a)(2)), and Pretrial Disclosures (Fed. R. Civ. P. 26(a)(3)).

## **FORMAL DISCOVERY STAYED UNTIL CMC**

The moratorium on formal discovery prior to the Rule 26(f) conference, set forth in Fed. R. Civ. P. 26(d), is hereby extended until **after** the CMC. Therefore, prior to the CMC, no party or counsel shall conduct any formal discovery except as is necessary and appropriate to support or defend against any challenge to jurisdiction or claim for emergency, temporary, or preliminary relief. This moratorium in no way affects the disclosures required by Fed. R. Civ. P. 26(a).

## **FILING OF DISCOVERY MATERIALS**

### **(Fed. R. Civ. P. 5(d))**

Unless otherwise ordered by the Court, disclosures under Fed. R. Civ. P. 26(a)(1) or (2) and the following discovery requests shall not be filed with the Clerk's Office until they are used in a proceeding or this Court orders filing: (1) depositions; (2) interrogatories; (3) requests for documents or to permit entry upon land; and (4) requests for admission.

**If a party intends to rely on deposition testimony in support of its position on a motion, the Court prefers the filing of the entire deposition rather than excerpts, unless the party truly believes that excerpts are sufficient, and with the proviso that any other party who believes the excerpts offered are not sufficient is free to file the entire deposition. In any event, discovery and disclosure material submitted in support of any party's position shall be filed at the same time as that party's memorandum setting forth its position.**

**DEPOSITIONS PRACTICE**

The Judges of the Northern District of Ohio have adopted LR 30.1 (as amended 9/23/02) which governs the taking of depositions. A copy of the rule is attached (See Attachment # 2). Counsel are expected to comply with the rule in its entirety.

**OTHER DIRECTIVES**

In all cases in which it is anticipated that a party or parties will seek attorney's fees pursuant to statutory or case-law authority, such party shall file with the Court at or prior to the CMC a preliminary estimate and/or budget of the amount of fees and expenses anticipated to be the subject of any such claim. Such estimate shall include, but not be limited to, the following:

<u>Attorney's Fees</u>		<u>Costs</u>	
Preliminary Investigations & Filing of Complaint	\$	Depositions	\$
Procedural Motions Practice	\$	Experts	\$
Discovery	\$	Witness Fees	\$
Dispositive Motions Practice	\$	Other	\$
Settlement Negotiations	\$		
Trial	\$		
<b>TOTAL FEES</b>	<b>\$</b>	<b>TOTAL COSTS</b>	<b>\$</b>

**RESOLUTION PRIOR TO CMC**

In the event that this case is resolved prior to the CMC, counsel should submit a jointly signed stipulation of settlement or dismissal, or otherwise notify the Court that the same is forthcoming.

IT IS SO ORDERED.

\_\_\_\_\_  
Date

*s/ Greg White* \_\_\_\_\_  
Greg White  
United States Magistrate Judge