

Local Bankruptcy Rules -- Northern District of Ohio

Rule 3011-1 UNCLAIMED FUNDS

(a) *General Requirements.* A request for unclaimed funds must be made by using the form [Petition for Unclaimed Funds and Order Thereon and Exhibit A](#), available from the Clerk. Any deviation from the standardized petition and exhibit must be explained in bold-faced type within the body of the submitted document.

(b) *Filing Procedures.*

(1) *By an Attorney.* If the claimant or the person authorized to act on behalf of the claimant is an attorney, the petition, exhibit, and all other pleadings and papers shall be filed electronically according to the procedures established by the Court, as prescribed by [LBR 5005-4](#).

(2) *By a Non-attorney Registered for Electronic Case Filing.* If the claimant or the person authorized to act on behalf of the claimant is not an attorney, but is registered with this Court as an electronic case filing user, the petition, exhibit, and all other pleadings and papers shall be filed electronically according to the procedures established by the Court, as prescribed by [LBR 5005-4](#).

(3) *By a Non-attorney Not Registered for Electronic Case Filing.* If the claimant or the person authorized to act on behalf of the claimant is not an attorney, and is not registered with this Court as an electronic case filing user, the petition, exhibit, and all other pleadings and papers must be filed on paper.

(c) *Payment.* Any payment will be issued to the claimant directly unless the claimant is represented, in which case payment will be mailed to the claimant's representative.