



U. S. District Court  
Northern District of Ohio  
801 West Superior Avenue  
Cleveland, Ohio 44113

**Benefits:**

Federal Benefits Include:

- Paid Annual Leave
- Paid Sick Leave
- Paid Holidays
- Pre-tax benefit programs
- Health Insurance
- Vision/Dental Insurance
- Group Life insurance
- Long-Term Care Insurance
- Defined contribution retirement benefits (FERS)
- Thrift Savings Plan (TSP)- 401 (k)-styled program with up to 5% match.
- Fitness Center

The U. S. District Court for the Northern District of Ohio is an Equal Opportunity Employer.

# U. S. DISTRICT COURT NORTHERN DISTRICT OF OHIO

## Network Analyst

**VACANCY #22-37**

**LOCATION:** Cleveland, Ohio

**REPORTS TO:** IT Supervisor

**STATUS:** Full-time permanent

**CLASSIFICATION:** CL 26 - CL 27

**POSTED:** August 29, 2022

**STARTING SALARY RANGE:** \$50,285-\$79,459

**AREAS OF CONSIDERATION:** All qualified applicants.

**CLOSING DATE:** Open Until Filled.

### **Position Overview**

The Network Analyst is responsible for ensuring the availability of the Court's network, including virtualized servers, traditional and virtualized desktop systems, backups, online replication (DFSR), LAN/WAN, and security. The Network Analyst monitors and optimizes hardware, systems, and databases to ensure system performance and reliability; performs troubleshooting as required; and administers Active Directory services. The position provides support for systems and court users in Cleveland, Akron, Toledo, and Youngstown. Promotion potential to CL 27 without further competition.

**Duties and Responsibilities** include, but are not limited to the following:

- Provides hardware and software support for servers, virtualization infrastructure, virtual desktop infrastructure, and operating system environments.
- Assists with the development and maintenance of security policies and procedures. Reviews system security logs in accordance with established policies. Installs security, operating system patches, and database software upgrades.
- Manages a Distributed File System (DFS) and DFS replication; provides file server maintenance and troubleshoots problems with network equipment.
- Resolves routine and difficult problems, including those that have been referred/escalated by peers.
- Provides on-call support and performs end user help desk related duties. Responds to help desk calls and emails.
- Prepares and maintains documentation for local and wide area networks and all related hardware.
- Assesses, tests, and deploys patches and updates to protect the security and enhance the operation of end user desktop and mobile systems.

## (VA 22-37 – Network Analyst)

### **How to Apply:**

Applicants must submit ONE PDF document containing the following to

[Apply@OHND.uscourts.gov](mailto:Apply@OHND.uscourts.gov)

- Cover Letter
- Resume
- Three professional references with contact information.
- Application for Federal Branch Employment found at:

<http://www.ohnd.uscourts.gov/careers>

Applicants selected for interviews must travel at their own expense and relocation expenses will not be reimbursed.

### **Conditions of Employment:**

- Applicants must be U. S. citizens or eligible to work without restriction in the United States.
- Completion of FBI background investigation with law enforcement agencies including fingerprint, criminal, financial and employment records check.
- Employment is considered provisional until the FBI background investigation is complete.
- Employees of the federal judiciary must adhere to all Judicial Conference regulations, follow the policies in the Guide to Judicial Policy, and are bound by the Code of Conduct for Judicial Employees.
- Employees are considered "at will".
- Employees are required to use direct deposit for payroll.

- Provides support for database structures, including Informix, SQL Server, and MySQL.
- Monitors daily system backups and regularly monitors operations of the network equipment and systems.
- Provides support and problem resolution to desktop, system, laptop, printer, smartphone, and tablet users.
- Recommends and installs updates to ensure continued operation and act as the technical expert in solving network and related computer system problems.
- Travels periodically to divisional offices and potentially outside the district for training.
- Performs other related duties or special projects as assigned.

### **Qualifications (Must be met at the time of application):**

- Bachelor's degree in a computer-related field **or** equivalent experience that would substitute for a bachelor's degree.
- 1-3 Years of experience supporting Windows Servers /Active Directory in a virtual environment (VMWare)
- Experience with Active Directory, DNS, DHCP and DFS.
- Knowledge of PowerShell and command line scripting.
- Experience with Apple products, iOS operation system and mobile devices.
- Experience with CISCO networking, including routers, switches, and wireless technologies.
- Familiarity with Microsoft products including but not limited to Windows, Office 365, Exchange, and SharePoint.
- Microsoft, VMware, or Cisco certifications preferred.
- Experience with SAN or NAS devices in a VMware environment preferred.
- Knowledge of or experience with SQL databases, SharePoint and Linux operating systems preferred.
- Ability to identify new products and solutions to implement new technologies.
- Strong problem solving and research skills: ability to isolate and take corrective action on software problems.
- Must be flexible and able to adapt to constantly changing conditions, highly self-motivated, extremely detail-oriented and organized.
- Must be able to manage multiple priorities and projects with limited supervision.
- Must present a professional demeanor, positive personality, and work well in a team environment.
- Must be able to follow rules, procedures, and the Code of Conduct for Federal Employees.

The Court reserves the right to fill more than the advertised number of positions with this announcement, may modify the conditions of this job announcement, or may withdraw the announcement, any of which may occur without prior written or other notice.