



UNITED STATES DISTRICT COURT NORTHERN DISTRICT OF OHIO

CJA eVoucher Program – Attorney Acknowledgment Form

CJA vouchers and related documents are filed electronically in the Northern District of Ohio. When using the CJA eVoucher System, you must abide by the Federal Rules of Civil and Criminal Procedures, CJA Guidelines, the Local Rules of the Northern District of Ohio, the Court's CJA Plan, and policies of the Northern District of Ohio and the Sixth Circuit Court of Appeals govern to court appointed representation.

It is your responsibility to ensure that your user information, including your billing information in CJA eVoucher, is accurate and current.

The combination of your username and password within the CJA eVoucher Program will serve as the signature of the attorney filing the voucher or documents. Accordingly, you are responsible for protecting and securing your password against unauthorized use. If you have any reason to suspect that your password has been compromised, you are responsible for immediately notifying the Clerk of Court at (216) 357-7068 of the suspected breach of security.

I hereby acknowledge and confirm that I have full responsibility to ensure my information is accurate and current in the CJA eVoucher Program in accordance with the policies outlined in this form.

Attorney Printed Name

Attorney Signature

Date

* After completing this form, save it as a .pdf and email it to: OHNDdb_CJA@ohnd.uscourts.gov