

Rule 3.13 Commencement of Action

(a) **Civil Cover Sheet.** The Clerk is authorized and instructed to require a complete and executed AO Form JS 44, Civil Cover Sheet, which shall accompany each civil case to be filed. (See Appendix A.)

(b) Corporate Disclosure Statement.

(1) Information Disclosed. Any non-governmental corporate party to a case must file a corporate disclosure statement identifying the following:

(a) Any parent, subsidiary, or affiliate corporation;

(b) Any publicly held corporation that owns 10% or more of the party's stock; and

(c) Any publicly held corporation or its affiliate that has a substantial financial interest in the outcome of the case by reason of insurance, a franchise agreement or indemnity agreement.

A corporation is an affiliate for purposes of this rule if it controls, is under the control of, or is under common control with a publicly owned corporation.

(2) Time for Disclosure. A party must file the statement upon the filing of a complaint, answer, motion, response, or other pleading in this Court, whichever occurs first. The obligation to report any changes in the information originally disclosed continues throughout the pendency of the case. (See Appendix I for a sample form.)

(c) Patent, Trademark and Copyright Cases.

(1) Patent and Trademark. In all cases involving patent or trademark claims, a party filing a complaint, amended complaint, counterclaim or any other pleading that adds a new patent or trademark to the dispute must file an AO 120 Report on the Filing or Determination of an Action Regarding a Patent or Trademark Form identifying the patent and/or trademark number(s).

(2) Copyright. In all cases involving copyright claims, a party filing a complaint, amended complaint, counterclaim or any other pleading that adds a new copyright to the dispute must file an AO 121 Report on the Filing or Determination of an Action or Appeal Regarding a Copyright Form identifying the copyright registration number(s).