

## INFORMAL ADVICE

## ASSISTED RESOLUTION

## FORMAL COMPLAINT

WHAT IS THE  
GOAL?

Employee wants  
confidential advice

Employee wants  
impartial assistance

Employee wants a  
judge to decide the  
issue

WHO IS  
INVOLVED?

- Employee
- Chosen advisor:
  - EDRC
  - Circuit DWR
  - Judicial Integrity Officer

- Employee
- Employing Office:
  - Unit Executive or
  - Chief Judge
- Chosen facilitator:
  - EDRC
  - Circuit DWR
- Mediator (if Parties want)

- Employee (Complainant)
- Employing Office (Respondent)
- PJO
- Witnesses
- Investigator (at PJO's discretion)

WHAT IS THE  
EDRC'S ROLE?

- Provide confidential advice to Employee only

- Facilitate discussion and resolution between Employee and Employing Office

- Advise Presiding Judicial Officer and both Parties about EDR
- Accept filings
- Send orders and decision to parties
- Maintain records

WHAT IS THE  
ACTION OR  
RESULT?

Employee decides  
whether or not to take  
any further action

Unit Executive (or  
Chief Judge) decides  
request, with goal of  
mutually agreed-upon  
resolution of issue

PJO will gather  
information, may hold  
a hearing, and will  
issue a written decision  
about whether EDR  
rights were violated  
and if so, the  
appropriate remedy