

Aug 08 2019

United States District Court  
Northern District of Ohio  
General Order

**AMENDED GENERAL ORDER NO. 2006-15**

**UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF OHIO**

AUTHORITY TO REFUND  
FILING FEE PAYMENTS

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ORDER NO. 2006-15-1

In March 2005, the Judicial Conference approved guidance for the refund of fees that are paid electronically. The Conference's current policy regarding refunding filing fees generally prohibits refunds of fees due upon filing, except for this limited authority to refund when errors in electronic payments are made.

Based on The Guide to Judiciary Policy, **Volume 4, Chapter 6, § 650.20, Electronically Paid Fees**, the Clerk of Court or their designee is hereby granted the authority to authorize refunds upon a motion by a party who has inadvertently made erroneous or duplicate payments on line. All such refunds shall be processed through the electronic credit card system. In the event that a particular attorney or law firm continues to make repeated mistakes when submitting fees and requesting refunds, the Clerk of Court may request that the Court issue an order to show cause why further requests for refunds should be considered.

For filing fees that have been duplicated due to an administrative error of the Clerk's Office or for overpayments from the BOP, the Clerk of Court or their designee is hereby granted authority to authorize refunds.

**IT IS SO ORDERED.**

FOR THE COURT



Patricia A. Gaughan  
Chief Judge