

**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF OHIO
EASTERN DIVISION**

)	
)	JUDGE JOHN R. ADAMS
Plaintiff(s),)	
)	CASE NO. 5:00CV0000
vs.)	
)	
)	<u>CASE MANAGEMENT PLAN</u>
)	
Defendant(s).)	

1. The Case Management Conference was conducted on _____.

2. After consultation with the parties and counsel, the Court determined that this case will proceed on the _____ track.

3. The case was referred to Alternative Dispute Resolution (ADR):
Yes _____ No _____ Decision delayed _____
If yes, by the following ADR process: Early Neutral Evaluation / Mediation / Arbitration / Summary Jury Trial / Summary Bench Trial.

4. The parties did / did not consent to the jurisdiction of a United States Magistrate Judge pursuant to 28 U.S.C. §636(c) at this time.

5. **Discovery cutoff date:** _____
Discovery shall be conducted according to the guidelines set forth in Local Rule 26.1 and according to this Case Management Plan. **Stipulations or agreements by counsel to extend deadlines**

will not be grounds for extending limitations set in the CMC.

Discovery Materials: No discovery materials shall be filed without leave of Court, except as necessary to support dispositive motions. If a party intends to rely on deposition testimony in support of its position on a motion, the Court prefers the filing of the entire deposition rather than excerpts, unless the party truly believes that excerpts are sufficient, and with the proviso that any other party who believes the excerpts offered are not sufficient is free to file the entire deposition. In any event, discovery material submitted in support of any party's position shall be filed at the same time as that party's memorandum setting forth its position.

Discovery disputes: Counsel should comply with Local Rule 37.1 before filing discovery motions.

6. Dispositive motions deadline: _____

Briefing schedule: Counsel are directed to follow the briefing schedule set forth at Local Rule 7.1 (e) and (f) for dispositive motions. That is, each party shall serve and file a memorandum in opposition to a dispositive motion within thirty (30) days after service of the motion. The moving party may serve and file a reply memorandum in support of its motion within ten (10) days after service of the memorandum in opposition. Pursuant to Fed. R. Civ. P. 6(e), three (3) days shall be added to the prescribed period if service is by mail. No surreplies will be permitted absent advance leave of Court.

Page Limitations: The Court will strictly enforce provisions regarding length of memoranda filed in support of motions. See Local Rule 7.1(g). Motions for relief from the length restrictions must show good cause for such relief and must be made sufficiently in advance to permit the Court to rule and the Clerk's Office to issue the ruling by regular mail. Motions for relief from length

restrictions which are filed contemporaneously with the memorandum exceeding the page limits will be denied. In no event shall the request to exceed page limitations extend the time for filing of the underlying memorandum.

Courtesy copies: Chambers will not accept courtesy copies of pleadings or memoranda unless expressly requested by the Court. Exception: Any pleadings or memoranda not filed electronically and due within two (2) business days of a conference/hearing/trial shall be faxed to the Court as well as opposing counsel on the same day it is filed. The Court's fax number is **330-375-5875**.

7. The deadline for amending pleadings and adding parties: _____.

8. A status conference will be held in this matter on _____ at _____

9. A **Settlement Conference**, at which time the trial and final pretrial

conference dates may be determined, is scheduled for ____ at _____ **a.m./p.m. Counsel and parties must attend** and be prepared to discuss settlement. If a party is a corporation or other legal entity, a person with full settlement authority must be present.

Settlement Report: Counsel shall confer in person or by phone within seventy-two (72) hours of the status hearing or settlement conference to outline and, if possible, resolve pending matters before the hearing. **At least two (2) business days prior to the settlement conference**, counsel shall **FAX** to the Court (but not file) a single joint, concise (not to exceed 2 pages) settlement report describing:

- (a) a brief overview of the material facts,
- (b) the status of discovery including any outstanding discovery issues,
- (c) the status of settlement negotiations setting forth a demand and corresponding offer. Plaintiff(s) shall have prepared a written description and monetary breakdown of damages claimed.

and (d) a statement of issues to be addressed by the Court including any pending motions. The Court's fax number is **330-375-5875**.

10. **Status Reports:** Beginning forty-five (45) days from the date of this order, counsel shall

submit status reports to the Court every forty-five (45) days during the pendency of this matter. Status reports are to briefly state the following: (1) discovery that has occurred during the reporting period; (2) settlement discussions that have occurred during the reporting period; (3) motions that have been filed or remained pending during the reporting period; and (4) any developments that might give rise to a request to deviate from the schedule outlined in this case management plan. These are to be procedural reports; they are not to contain substantive discussions of the merits of any claims or defenses asserted. Failure to file status reports will automatically deprive a party of the right to seek extensions of time to perform any acts required under this order or under any applicable federal or local rule procedure. Repeated failures to file status reports could result in additional sanctions, including dismissal of claims or defenses under Rule 41(b). If any party wishes to disclose, in a status report, sensitive procedural matters (e.g., a request for a settlement conference, or personal reasons why extensions of time are required), that party may submit their status report ex parte.

11. Correspondence with the Court: Parties and counsel are advised that non-motion or pleading correspondence other than referred to in this order is DISCOURAGED. **Telephonic requests, notices, or inquiries are NOT appropriate.**

12. Interim Requests for Status Conference: Parties wishing a conference before the Court on any issues other than discovery disputes (which are covered under paragraph 5 of this Plan) must submit a letter to the Court:

- (a) certifying that counsel have made a good faith effort to resolve those issues, and
- (b) outlining the issue(s) requiring the Court's attention.

13. Conduct of counsel: Pursuant to the Statement on Professionalism issued by the Supreme Court of Ohio on February 3, 1997, counsel are directed to be courteous and civil in all oral and

written communications with each other and the Court. Pleadings which do not conform to this standard will be rejected.

IT IS SO ORDERED.

Date

John R. Adams
U.S. District Judge