

FREQUENTLY ASKED QUESTIONS

What if I need a paper copy?

If you do not complete the questionnaire on-line, your non-response will cause a paper copy to automatically be mailed to you. You do not need to telephone the Court to request one as it will be automatically sent out.

Does my age excuse me from jury service?

A response is still required regardless of age, however if a person is over 70 years old and wishes to be excused there is an option to request such an excuse on both eJuror and the paper questionnaire.

Can someone else respond on behalf of a recipient?

Yes. Any person may respond on behalf of a recipient who is unable to respond independently. When responding online, log in using the recipient's name, date of birth and participant number found in the address block of the court's letter. You will have the opportunity to explain that you are completing the questionnaire on behalf of someone else.

What if I cannot serve?

A response is still required even if a recipient cannot serve. At this time the court is only seeking information which will determine your eligibility to serve on a federal jury. Completing the questionnaire does not necessarily mean that you will be called to serve as a juror. If you are ever summoned for jury service, you will have an opportunity to provide more information about your ability to serve.

What if I have changed my name or moved?

If you have changed your name, moved or received correspondence for someone who has moved, a response is still required. During the online process, you will have an opportunity to indicate name and address changes. Be sure to log in using the name exactly as it appears on the letter from the court.

What if the recipient is deceased?

A response is still required even if the intended recipient is deceased. You can respond by logging into eJuror with the recipient's name, date of birth and participant number. When prompted, indicate that you are responding for someone who is deceased and the date of death.

What if the intended recipient is away at college or in the military?

A response is required even if the intended recipient is away at college or on active military duty. You can log into eJuror and complete the questionnaire on the recipient's behalf, or provide the web address and participant number to the intended recipient to complete the questionnaire.

How will I know if eJuror is secure?

The federal court follows best practices for database and server security. The court's systems are maintained by highly-skilled court staff and are supported by a dedicated national network security group.

How will I know my qualification questionnaire is received by the court?

Upon successful completion of the questionnaire, a confirmation message will be sent to the e-mail address provided while completing the questionnaire.

What if I am experiencing technical difficulties?

Confirm you are responding to the Northern District of Ohio's eJuror site. If so, make sure you are entering your date of birth and 9-digit participant number. If this does not resolve the problem, completely close eJuror and all web browsers to reset the program. Reopen eJuror in a different web browser (try Firefox/Internet Explorer) and attempt to log in. If you still require assistance, contact the Jury Office at (800) 726-7242.

What if I have previously submitted an excuse with this court?

A response is still required. Please complete the questionnaire indicating the circumstances that resulted in your previous excusal. Our jury records are recreated every four years which may result in you receiving another questionnaire.

What if I have previously been called for jury service?

A response is still required. Prior jury service does not automatically disqualify you as a potential juror. You will have an opportunity to make the court aware of prior federal jury service when you complete the qualification questionnaire.