

**QUESTIONNAIRE FOR PROSPECTIVE ADR PANELIST
UNITED STATES DISTRICT COURT FOR THE NORTHERN DISTRICT OF OHIO**

The purpose of this Questionnaire is to secure information concerning your qualifications to serve in one or more Alternative Dispute Resolution (ADR) procedures in the United States District Court for the Northern District of Ohio, namely as an Evaluator in an Early Neutral Evaluation, a Mediator in a Mediation and/or an Arbitrator in an Arbitration. Persons selected to serve by the Advisory Group and the Judges of the United States District Court for the Northern District of Ohio in one or more capacities will constitute the Federal Court Panel. Said individuals will agree to the provisions contained in Local Rule 16.4(d)(1), (2) and (3).

Specifically, Local Rule 16.4(d)(2)(A) & (B) Qualifications and Training state as follows:

(A) Panelists shall be lawyers who have been admitted to the practice of law for at least five (5) years and are currently either members of the bar of the United States District Court for the Northern District of Ohio or members of the faculty of an accredited Ohio law school. The court may waive these requirements to appoint other qualified persons with special expertise in particular substantive fields of experience in dispute resolution processes.

(B) All persons selected as panelists shall:

(i) Undergo such dispute resolution as the court may prescribe.

(ii) Take the oath set forth in 28 U.S.C. §453.

In addition, by submitting this application you agree to file and receive notice of documents electronically through the court's CM/ECF (Case Management/Electronic Case Files) system. If you are not yet a registered CM/ECF user, please complete a CM/ECF Attorney Registration form and submit it with this application.

Are you a registered CM/ECF user: Yes No (application attached)

Background Information

Name: _____

Bar Reg. No.: _____

Office: _____

Address: _____

Office Phone: _____

Fax No.: _____

E-mail Address: _____

Home Address: _____

Home Phone: _____

Personal Affiliation¹: _____
(Firm or Other Affiliation)

Referred by: _____

Years Admitted to Practice:

In the state courts of Ohio: _____

In the USDC for ND of Ohio: _____

In other jurisdictions:

(Specify Jurisdictions and Years)

1. State briefly your legal education, law practice, legal specialty and other legal experience and special non-legal expertise (e.g. science, technology, accounting, construction, etc.).

(Attach additional pages if necessary)

2. State briefly your training and experience, if any, as an Evaluator, Mediator, Arbitrator or other office rendering service in a similar capacity.

(Attach additional pages if necessary)

¹Refers to affiliations with local bar associations, volunteer associations, committees, etc.

3. State briefly your experience, if any, representing a client in an Early Neutral Evaluation, Mediation, Arbitration or similar ADR process.

(Attach additional pages if necessary)

4. Are you presently engaged in the active practice of law in the Northern District of Ohio? If not, please identify your current status. Yes: No

Which of the following best describes your present practice of law:

Check One

- (a) Primarily consists of representing plaintiffs
- (b) Primarily consists of representing defendants
- (c) Cannot be designated as either (a) or (b)

5. Have you received any disciplinary action by any state or federal district court, or through the state supreme court in which you have been admitted to practice within the past five (5) years? If so, please explain:

(Attach additional pages if necessary)

6. Have you been convicted of a felony within the past five (5) years? If so, please explain the nature of the felony.

(Attach additional pages if necessary)

I have no objection to the disclosure of the foregoing information in compliance with court rules.

*Local Rule 16.4(d)(3) **Compensation of Panelists** states as follows:*

(A) Panelists shall not charge for the first six (6) hours of service provided in court-annexed alternative dispute resolution procedures. Preparation time shall be included in this commitment.

(B) If more than six (6) hours of service are required, the panelist may request compensation for hours in excess of six (6), should they wish to do so. The maximum hourly rate that may be charged by the panelist for court-annexed services shall be \$275.00 per hour. Unless otherwise agreed, the panelist's charge shall be split equally between the plaintiffs and the defendants.

Additionally, as authorized by Title 28 U.S.C. §657(a) compensation of arbitrators may be made for services rendered as follows: \$250 per day or per case for a single arbitrator and \$100 per case per day per panel member.

Further, I understand that if I am accepted for membership to the Federal Court Panel, I will adhere to the provisions contained in Local Rule 16.4(d)(1)(2) and (3).

Date: _____ Signature: _____

NOTE: Please attach your written résumé, if available, or add any additional information which you believe would be helpful to the court and to the ADR participants in the selection of panelists.

Please return completed applications to:

**ADR Department
United States District Court
Northern District of Ohio
801 West Superior Avenue
Cleveland, OH 44113-1830 Direct
Dial: 216-357-7083
Fax No.: 216-357-7086
E-mail: OHND_ADR@ohnd.uscourts.gov**