#### **Don't Have Internet?**

We can help!

Public computers are available at all U.S. District Court Northern **District of Ohio locations.** 

337 Thomas D. Lambros 568 John F. Seiberling Federal Building and U.S. Courthouse Federal Building and U.S. Courthouse 125 Market Street 2 South Main Street Youngstown, OH 44503-1787 Akron, OH 44308-1876 (330) 884-7400 (330) 252-6000

James M. Ashley & Thomas W. L. Ashley Carl B. Stokes U.S. Court House U.S. Courthouse 1716 Spielbusch Avenue Toledo, OH 43604-5385 (419) 213-5500

801 West Superior Avenue Cleveland, OH 44113-1830 (216) 357-7023

If you have any questions about accessing Pay.gov, please contact the **Finance Department for the** U.S. District Court Northern District of Ohio at (216) 357-7023.

> Pay your criminal debt online.

**Read this brochure** to find out how.

U.S. District Court Northern District of Ohio

801 West Superior Avenue Cleveland, OH 44113

Phone: (216) 357-7023

Email: **OHNDdb** Finance Mailbox @ohnd.uscourts.gov









#### What is Pay.Gov?

Pay.gov is a secure Government website that allows you to submit payments for your federal debt(s) electronically. Pay.gov is managed by the Department of Treasury, Financial Management Services.

#### **Benefits of Using Pay.Gov**

No more paper. No mail delays. Submit your payments online anytime and anywhere with Internet access. The pay.gov site is available 24 hours a day, 7 days a week for users to submit payments.

#### Ways to Pay Your Debt

**Checking or Savings Account.** Make either one payment at a time or register online to schedule recurring payments.

# NOTE: Minimum transaction is \$5.01.

### How Do I Pay Online?

**Step 1:** Obtain your Court and Defendant Number from your Debtor Statement (CCAM Number) or contact the U.S. District Court Northern District of Ohio Finance Department at (216) 357-7023 or OHNDdb\_Finance\_Mailbox@ohnd.uscourts.gov.

**Step 2:** On your browser, type <u>Pay.gov</u> -<u>OHND Criminal Debt Collection</u> into your location bar and click "enter" to access the website.

**Step 3:** You will be prompted to Part 1, "Before you Begin". Please read through and then click "Continue to the form".

**Step 4:** You will then complete the Agency Form. Please enter the case and defendant information for your payment. If the payment is made on behalf of a defendant, please select "Third party payer" below Payer Information. Click continue.

**Step 5:** Enter your required payment information. Review the payment information as well as the case number and contact information. Click "Review and submit".

**Step 6:** Review the payment information and click to agree to the Pay.gov disclosure statement. Then click submit to complete your payment!

## How to Set Up Recurring Payments?

You need to register to make recurring payments within Pay.gov.

Step 1: Pay.gov - OHND Criminal Debt Collection

**Step 2:** After clicking on the above link, go through a self-enrollment process.

**Step 3:** Once you are registered, go back to Pay.gov - OHND Criminal Debt Collection and log in.

**Step 4:** Fill out the form using the recurring payment account. You must select checking/ savings for recurring payments.

Step 5: Click the "Submit the form button."

**Step 6:** Enter your bank information and select how much you want to pay, how often, and the date when you want the recurring payments to come out of your bank account. You must enter the number of payments you want to make.

Step 7: Confirm your information.

You are now signed up for recurring payments and your bank account will be automatically debited each period based on your account set up.