

**Attachment 1**

IN THE UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF OHIO  
EASTERN DIVISION

<div style="border-bottom: 1px solid black; margin-bottom: 10px;"></div> <div style="text-align: center; padding: 10px 0;">Plaintiff,</div> <div style="text-align: center; padding: 10px 0;">vs.</div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;"></div> <div style="text-align: center; padding: 10px 0;">Defendant.</div>	
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CASE NO. \_\_\_\_\_

DISTRICT JUDGE \_\_\_\_\_

MAGISTRATE JUDGE  
JAMES E. GRIMES JR.

**REPORT OF PARTIES' PLANNING  
MEETING UNDER FED. R. CIV.  
P. 26(f) AND LR 16.3(b)(3)**  
(updated September 17, 2025)

1. Under Fed. R. Civ. P. 26(f) and Local Rule 16.3(b), a meeting was held

on \_\_\_\_\_ and was attended by:

\_\_\_\_\_ for Plaintiff(s) \_\_\_\_\_

\_\_\_\_\_ for Plaintiff(s) \_\_\_\_\_

\_\_\_\_\_ for Defendant(s) \_\_\_\_\_

\_\_\_\_\_ for Defendant(s) \_\_\_\_\_.

2. *Initial Disclosures*

The parties:

☐ have exchanged Initial Disclosures as required by Fed. R. Civ. P. 26(a)(1);

☐ will exchange Initial Disclosures by \_\_\_\_\_, which is at least 5

days before the CMC;

☐ are not required to make Initial Disclosures because \_\_\_\_\_.

3. *Track Recommendation*

The parties recommend the following track:

☐ Expedited      ☐ Standard      ☐ Complex  
☐ Administrative      ☐ Mass Tort

4. *Alternative Dispute Resolution*

This case is suitable for one or more of the following Alternative Dispute Resolution (ADR) mechanisms:

Early neutral evaluation ☐      Mediation ☐  
Arbitration ☐      Summary bench trial ☐  
Summary jury trial ☐  
Case not suitable for ADR at this time ☐

5. *Consent*

The parties do ☐ / do not ☐ consent to the jurisdiction of the United States Magistrate Judge under 28 U.S.C. § 636(c).

6. *Recommended discovery plan:*

Describe the subjects on which discovery is to be sought and the nature and extent of discovery, including any limitation on the number of interrogatories,

the number and/or length of depositions, and/or the number of requests for admission:

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Date to amend pleadings and/or add additional parties\_\_\_\_\_

Fact discovery cut-off date\_\_\_\_\_

Does the party with the burden of proof plan to use an expert? \_\_\_\_\_

If so, on what topic will the expert opine? \_\_\_\_\_

Expert report due date for party with burden of proof \_\_\_\_\_

Rebuttal expert report due date\_\_\_\_\_

Expert discovery cut-off date\_\_\_\_\_

Dispositive motion date\_\_\_\_\_

Date for a status conference\_\_\_\_\_

7. *Recommended electronic discovery plan.*

The parties:

☐ agree there will be no discovery of electronically-stored information (ESI);

☐ have agreed to a method for conducting discovery of ESI; or

☐ have agreed to follow the default standard for discovery of ESI (Appendix K to the Local Civil Rules for the Northern District of Ohio).

8. *Protective order*

The parties:

☐ will file a proposed stipulated protective order governing the designation and disclosure of confidential materials in a form substantially similar to Appendix L to the Local Rules for the Northern District of Ohio on the docket by \_\_\_\_\_;

☐ will not file a proposed stipulated protective order at this time.

9. *Demand and offer exchange*

The parties have ☐ / have not ☐ exchanged a demand and offer.

10. *Other matters for the Court's attention:* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_